

OFFICE OF THE CHAIRMAN  
ORGANISING COMMITTEE  
SHASTHROLSAVAM & WE MELA -2014-15  
**Dr. K. K. Mohammed Koya Govt. Senior Secondary School, Kalpeni**

**F. No. 5/4/2014-15 DRKMKGSSS(KLP)**

**DATED 01.10.2014**

**Details of Committees constituted for the smooth conduct of  
Shasthrolsavam 2014-15**

1. Organizing Committee
2. Executive & Finance Committee
3. Invitation, Reception & Brochure Committee
4. Registration and Programme Committee
5. Transportation & Gate Committee
6. Accommodation Committee
7. Stalls, Reception Pandal and Seating Arrangement Committee
8. Food & Refreshment Committee
9. Welfare and Medical Aid committee
10. Light and Sound Committee
11. Certificate, Trophy/Cash Award Committee
12. Law & Order and discipline Committee
13. Programme Committee for Inaugural and Valedictory Function
14. Stage, Decoration and Seating arrangement Committee (Inaugural and Valedictory Function)
15. Volunteer Committee
16. Recording and E-Management Committee
17. Publicity and Announcement Committee
18. Time Management Committee
19. Appeal Committee

**1. Organizing Committee**

The organizing committee holds full responsibility of the UT Level School Shasthrolsavam. The committee will take all major decisions. The committee will oversee proper utilization of the fund allotted for the purpose. Integrating the activities of the different sub committees is one of the chief responsibilities of the organizing committee.

**Chairman**

Principal, Dr. KMKGSSS

**Vice Chairman**

Assistant Headmaster, Dr. KMKGSSS

**Members**

1. Sub Divisional Officer
2. Chairperson, VDP, Kalpeni
3. Vice Chairperson, VDP, Kalpeni
4. DP Members of Kalpeni
5. VDP Members of Kalpeni

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**Chairman**

Principal, Dr. KKMKGSSS

**Vice Chairman**

Assistant Headmaster, Dr. KKMKGSSS

**Members**

1. Sub Divisional Officer
2. Chairperson, VDP, Kalpeni
3. Vice Chairperson, VDP, Kalpeni
4. DP Members of Kalpeni
5. VDP Members of Kalpeni

6. Executive Engineer, PWD
7. Medical Officer i/c
8. Asst.Engineer, PWD
- 9.Circle Inspector of Police
10. Agricultural Officer.
11. Veterinary Assistant Surgeon
12. Junior Engineer, ELE
13. Manager, Sports
14. Secretary, Cooperative Society
15. Junior Accounts Officer
16. Pookoya. P. A, IAP
17. Naseemudheen. C. P, Health Inspector
18. i/c, Govt. Press
19. Chairman, Village Education Committee
20. SMC Chairpersons of all Schools
21. Headmaster, SBS
22. Headmaster JBS
23. Teacher i/c, GNS(S)
24. Teacher i/c GNS (N)
25. Conveners & Joint Conveners of all Sub committees
26. Treasurer, Finance committee

**General Convener:** Firoz Khan. K. K (9495468187)

**Associate General Convener:** HabeebaBeebi. K. I (9497546688)

## **2. Executive&Finance Committee**

The executive &finance committee will allocate fund to the sub committees with the approval of the organising committee. It will grant approval for any unforeseen expenditure whenever need arises. The committee will deal with all financial matters associated with the Shasthrolsavam and thus will be responsible for all financial correspondence. The committee will work as financial supervisor for the organising committee.

After the Shasthrolsavam the General Convener and Treasurer together with the conveners of the sub committees have to prepare accounts and get it admitted by the competent person before submitting to the Directorate of Education for settlement

It is the duty of the committee to obtain voucher immediately on completion of the Shasthrolsavam for the early settlement of accounts in a systematic way.

This committee shall constitute a **panel of judges** for each event and ensure that the functions are conducted in an orderly manner.

Chairman :MohammedIqbal. P. I (9447959392)

Convener :Muthukoya. K. I (9446215629)

Joint Convener :Beefathummabi. C. N (Accountant) (8301049928)

Treasurer :Mohammed Rafi. A. K (9400175468)

### Members

1.Abdulla Koya. A. T (9447990967)

### **3. Invitation, Reception & Brochure Committee**

The committee has to prepare a brochure (Manual) for Shasthrolsavam 14-15 which includes almost all details regarding the fest in accordance with the direction published by the Directorate of education.

The committee is advised to make list of persons to be invited, get the invitation letters printed, invite the guests required for the inaugural and valedictory functions and ensure the functions are conducted in an orderly manner. The committee has to receive the guests/ participants coming from different Islands

Convener : Abdul Hakeem. P, (SSS) 8281901283  
Joint Convener : Meherunnisa. P. I, (SSS) 9497282197

#### **Members**

1. Beebi. C. N (SBS)	9447990750
2. Mumthaz. A. M (SBS)	9447326514
3. Sarommabi. K. P, (SSS)	8547152745
4. Kunhibi. C. N, (SBS)	9497547470
5. Cheriya. K. I, (GNS)	9446289377
6. Nafeesa. C. O, (SBS)	9495468192
7. Beebi. K, (SSS)	9496121102
8. Rashida. K. K, (SSS)	
9. Anwer Hussain. P (JBS)	9446289501

### **4. Registration and Programme Committee**

The programme committee has the onerous responsibility of conducting the shasthrolsavam competitions without any interruption. The committee has to ensure the following duties before the competitions start.

- The committee has to register the groups coming from different islands and hand over them to the Accommodation Committee. It has to prepare badges and registration cards and distribute them.
- Examine the lists coming from the different island and prepare the final list of the participants category wise
- Prepare detailed programmes for competitions in the different stalls
- Ensure that the score sheets, consolidated sheets for recording results and score boards required for each item are prepared by the recording committee.
- Give necessary instructions to the participants.
- Give code numbers to the participants.
- Ensure required facilities for the judges to evaluate the competitions.
- Ensure proper arrangement of light, sound etc at the stalls before starting each item.

Convener : Shanavas. K. K, (SSS)/ Anwer Saifudheen Faisal. K. K  
Joint Convener : Beegum Zareena. M. K, (SSS) 9496201647  
Members : Anwer Saifudheen Faisal. K. K, (SSS) 9447824506

## Science Mela

Chief	:Sayed Mohammed Shihabudheen. S, (SSS)	9447982219
Members:		
	1. FousiyaBeegum. M. C, (SSS)	9495468176
	2.SareenaGulsheer. M. K, (SSS)	9446133806
	3. Rashida. K. K (SSS)	
	4. ShaBijBindi. K. P, (SSS)	9446660461
	5. Mohammed Ziyad. M. K, (SBS)	9496082310

## Social Science Mela

Chief	:Rahana. C, (SSS)	9497682343
Members:		
	1. Hamzakoya. K P, (SSS)	9447726120
	2.Kamarabi. A. K, (JBS)	9447610245
	3. BeegumSajna. C. G, (SSS)	9496092555
	4. NamshidaBeegum. P, (SSS)	9496348637
	5. FaseelaBeegum. U. P, (SSS)	9495292823

## Mathematics Mela

Chief	:Saleena. A. K, (SSS)	9447824526
Members:		
	1. BeegumZareena. M. K, (SSS)	9496201647
	2.Safiyabi. P. I, (JBS)	9497460329
	3. Muneerabi. C. G (SBS)	9495877905
	4. Beebi. A. M, (JBS)	9495078209
	5. Bi. P. P (JBS)	9447191742

## Work Experience Mela

Chief	: Koya. K. P, (SSS)	9447647651
Members:		
	1. Fasil. M. P, (SSS)	9447507709
	2. HamzaKoya K. I, (SSS)	9495811359
	3. Mohammed Sadique. K. I, (SSS)	9496121259
	4. Hindbi. A. K, (SBS)	
	5. MufeedaHaque. M. P, (SSS)	9496546658

## 5. Transportation & Gate Committee

The committee has to make arrangements for transporting the teams coming from different islands to their places of accommodation and thereafter ensure the transportation of the participants, judges and officials to different destination as per requirement

This committee is entrusted to prepare two attractive temporary gates at main school gate and the premises of the stage. Use flexes, decorations and artistic works to make the gates good looking and eye-catching.

Convener	:Sayed Mohammed. R. P, (SSS)	9446134224
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Joint Convener	:Rahana. C, (SSS)	9497682343
<u>Members:</u>		
1. FaisaBeebi. M, (SSS)		9496439096
2. Abdul Latheef. P, (SBS)		9447984092
3. HaleemaBeebi. H. M, (SSS)		9496630617
4. Koya. K. P, (SSS)		9447647651
5. Mohammed Koya. M. C, (SBS)		9495877625
6. Najmudheen. K. K		8281906044
7. Pathummabi. C. N (SSS)		0489525737
8.Naseenudheen. C. P (SSS)		9495880071

## **6. Accommodation Committee**

The committee, in co-ordination with the Registration&Programme committee has to arrange accommodation to the teams coming from the other islands. It has to ensure that light, water, toilet facilities etc are properly provided in the places where participants are accommodated.

Convener	:Saneeb Khan. A. K, (SSS)	9447665533
Joint Convener	:Kaleel. A. K, (SBS)	8547106702
<u>Members:</u>		
1. Attabi. C. N , JE, PWD		9446134227
2. Sayed Mohammed Koya. M. P, JE, ELE		9446715863
3. Mohammed Al Ameen. P, (SBS)		9447610276
4. Mohammed Ali. P. V, (SBS)		9496457982
5. Beebi. C. N, (SBS)		9447990750
6. Yakoob. K, (SBS)		
7. Nafeesa. C. O, (SBS)		9495468192
8. Nafeesath. P, (JBS)		9496427996
9. Beebi. A. K, (SBS)		9447991013
10. BeegumAbida. C. N, (SBS)		9447982480

## **7. Stalls,Reception Pandal and Seating Arrangement Committee**

The committee has to ensure that the Reception Pandal,Programme stalls and Separate Rest rooms (Green rooms) for the participants of different categories are properly set. Programme stalls, Rest rooms and surroundings have to be properly decorated and maintained. Use Flexes, suitable background designs for stalls to make the shasthrolsavam more colourfull.

The committee has to ensure that the seating arrangements at Reception Pandal, Programme stalls and Participant's rest rooms are properly set. Furniture for the stalls has to be made available. Seating arrangement has to be made available for judges at the place convenient for them.

Convener	:AnwerSaifudheen Faisal. K. K, (SSS)	9447824506 /
	Koya. T. P, (SBS)	9495811540
Joint Convener	:Koya. T. P, (SBS)	9495811540 /

Members:

1. Hamzakoya. K. I (SSS)	9495811359
2. Migdad. U. P, (JBS)	9446215529
3. Yakoob. K, (SBS)	
4. Mohammed Nadeer. P. P, (SSS)	9447990985
5. Raseemudheen. K. C (SSS)	
6. Najmudheen. K. K	8281906044
7. Bi. P. P, (JBS)	9447191742
8. Safiyabi. C. N, (JBS)	9446669716
9. Sabeena. C. N, (SBS)	9447758245
10. BeegumAbida. C. N, (SBS)	9447982480
11. Safiyabi. C. K, (SBS)	9495674791
12. Ayshommabi. M. K, (SBS)	9447984164
13. Faheema. M, (SSS)	9496811061
14. Naseenudheen. C. P (SSS) (Special Member)	9495880071

**8. Refreshment & Food Committee**

The committee is responsible for providing food to the participants who come from other islands and refreshment to the accompanying teachers, guests, judges, officials, volunteers etc at appropriate place. This Committee is also responsible to supply proper refreshments at the time of preparatory work and programme. Arrange a soft drink at the time reception of participants. Organize refreshments at Opening closing ceremonies.

Convener : AblulLatheef. V. M, (SBS) 9496741642  
 Joint Convener : Naseenudheen. C. P, (SSS) 9495880071

Members:

1. Naseemudheen. C. P, HI, PHC	9447710825
2. Mohammed Koya. K, (JBS)	9446215616
3. Thajudheen. O. P, (SBS)	9446554751
4. Mohammed Nadeer. P. P, (SSS)	9447990985
5. Kunhibi. K. K, (JBS)	9446134091
6. Habusabi. A. K, (JBS)	0489525671
7. Fousiya. K. C, (SSS)	9447990965
8. Harisabi. A. K, (JNS)	9496458170
9. Musafira. A. K, (JBS)	9495818106
10. MuneeraBeegum. M, (SBS)	9495048028
11. Naziya. P, (JBS)	8547487996

**9. Welfare and Medical Aid committee**

The responsibility of this committee is to ensure the welfare and health of all the participants and accompanying officials. The committee has to ensure cleanliness in the places of accommodation, venues of the competitions and mess halls with the support of the Village DweepPanchayath.

They have to make arraignments to get the medical aid wherever necessary from the Public Health Department.

Convener :Attabi. C. P, (SSS) 9496345953  
 Joint Convener :Kamarabi. A. K, (JBS) 9447610245

Members

1. Hindubi. K. K, (JBS) 9495674812
2. NoushidaBanu. C. P, (SBS) 9496807359
3. Kunhibi. K. K, (JBS) 9446134091
4. Habusabi. P. V, PHC, KLP 9446134099

Welfare Officers of Guest Islands

1. Agathi - Fazil. M. P, (SSS) 9447507709  
 Beebi. A. M (JBS) 9495078209
2. Amini – Mohammed Koya. M. C, (SBS) 9495877625  
 Safiyabi. C. K, (SBS) 9495674791
3. Androth - Sayed Mohammed Kasim. S, (SSS) 9447983451  
 MumthazBeegum. K. M, (SBS) 9495243934
4. Chatlat - Naseenudheen. C. P, (SSS) 9495880071  
 Hindubi. K. K, (JBS) 9495674812
5. Kadmat - AnwerHussain. P (JBS) 9446289501  
 Kunhibi. P, (JBS) 9447990862
6. Kiltan - Mohammed Ziyad. M. K, (SBS) 9496082310  
 NoushidaBanu. C. P, (SBS) 9496807359
7. Kavaratti -Abdul Latheef. P, (SBS) 9447984092  
 ThasiyaBeegum. U. P, (JBS) 9495877431
8. Minicoy - Koya. M. K, (SBS) 9496339940  
 NajeemaMumthaz. P, (SSS) 9495768851

**10. Light and Sound Committee**

The committee has to make arrangement to ensure proper lighting in the stalls, pavilions, green rooms , dwelling places, mess halls and all the other centres associated with the Shasthrolsavam throughout the event. Ensure that there are sufficient plug points, leads and sounds equipment in the venue / stalls. Arrange to have a generator to be used in ease the power fails.

Provide PA systemat Reception Pandal, Stage and Programme venues. Arrange sound system for Announcement Committee, Transport Committee, Food committee and programme committee according to their need. Arrange sound system in the venues / stalls without any room for complaint. Obtain required supports from the Departments of Electricity and Information and Publicity

Convener :Kasmikoya. K. P, (SSS) 9446432132  
 Joint Convener :Koyamma. M. K, (SSS) 9447990836

Members:

1. Sayed Mohammed Koya. M. P, JE, ELE 9446715863
2. Pookoya. P. A, IAP 9495843511
3. Koya. A, (SBS) 9496741706



4. Mohammed Al Ameen. P, (SBS) 9447610276  
5. Yakoob. K, (SBS)

### **11. Certificate & Trophy/Cash Award Committee**

The committee has to enter the details of the newly procured trophies in the trophy register. Each trophy, the certificates / Cash award have to be arranged according to the results provided by the programme committee, and distributed to the winners from the venues decided by the programme committee. Keep a register for getting the signature of the team manager as proof of having received the trophy / cash award. Make arrangement for giving away overall championships, their certificates and special prizes at the valedictory function of the Shasthrolsavam.

Convener	:Shameena. M. K, (SSS)	9496514075
Joint Convener	:Abdulla Koya. A. T, (SBS)	9447990967

#### Members

1. Azher. A. K (JBS)	9446363368
2. Kunhibi. P. I, (SSS)	9446553220
3. Meherunnisa. P. I, (SSS)	9497282197
4. Safiyabi. C. K, (SBS)	9495674791
5. Hafsabi. C. P, (JBS)	9446519358
6. Musafira. A. K, (JBS)	9495818106
7. Sabeena. C. N, (SBS)	9447758245
8. MufeedaHaque. M. P, (SSS)	

### **12. Law & Order and Discipline Committee**

The responsibility of this committee is to ensure discipline in all the areas where Shasthrolsavam takes place and participant's residence. The committee has to seek the assistance of Police personnel, NCC, NSS and Volunteers etc. to ensure that no untoward incident occurs till the participants leave Kalpeni after the closure of the Shasthrolsavam.

Convener	: Mohammed Sadique. K. I, (SSS)	9496121259
Joint. Convener	:Koya. A, (SBS)	9496741706

#### Members:

1. Station House Officer, Kalpeni	
2. Saneeb Khan. A. K, (SSS)	9447665533
3. Raseemudheen. K. C (SSS)	
4. Hindubi. K. K, (JBS)	9495674812
5. Kunhibi. K. K, (JBS)	9446134091
6. SafariyaBeegum. P, (SSS)	8547774904
7. Kunhibi. P. I, (SSS)	9446553220
8. Safiyabi. C. K, (SBS)	9495674791
9. Noushida. C. P (SSS)	

### **13. Programme Committee for Inaugural and Valedictory Function**

This committee is constituted to conduct inaugural and valedictory function. The committee prepare programme for these two functions including cultural activities with the consent of organizing committee. The committee should supply complete effort to make these functions colourful.

Convener :Beefathummabi. K. P, (SSS) 9495877453  
Joint Convener :MumthazBeegum. K. M, (SBS) 9495243934

#### **Members:**

1. Pathummabi. C. N, (SSS) 0489525737
2. SafariyaBeegum. P, (SSS) 8547774904
3. Ruksana. M. P, (SSS) 9497275197
4. Kunhibi. P, (JBS) 9447990862
5. Shabnam. M, (SSS) 9496281919
6. Rahmath. M. K, (JNS) 9447433029
7. Sabeena. C. N, (SBS) 9447758245
8. Safiyabi. C. N, (JBS) 9446669716

### **14. Stage, Decoration and Seating arrangement Committee (Inaugural and Valedictory Function)**

The committee will look in to the matters regarding artistic work including designing and setting of stage, pandal, stagebackground, The committee has to make necessary decorations in stage and pandal for the Shasthrolsavam and to organise the same in such a manner that it should add colour to the Shasthrolsavam. Create a festive mood in the Island and generate great interest in the public towards the Shasthrolsavam.

Convener : Abdul Jabbar. P. I , (SSS) 9447610450  
Joint Convener :Kamaludheen. K, (SSS) 9446562494

#### **Members:**

1. Khaleel. A. K, (SBS) 8547106702
2. Koyamma. M. K, (SSS) 9447990836
3. Mohammed Ali. P. V, (SBS) 9496457982
4. Mohammed Koya. K, (JBS) 9446215616
5. Abdul Latheef. P, (SBS) 9447984092
6. Mohammed Al Ameen. P, (SBS) 9447610276
7. Migdad. U. P, (JBS) 9446215529
8. Sajeed Khan. M. P, ((SSS) 9446967615
9. Thesni. K. K (GNS) 9446660461
10. ShaheebaBeegum. M, (JBS) 9495877435
11. Shahida. M, (SSS)
12. RahanaziyaBeegum. M. P, (SSS) 9496345903

## **15. Volunteer Committee**

This Committee is proposed to supply volunteers to all other committees as per their requirements. Prepare badges with a good looking layout for having required details of volunteers and logo of Shasthrolsavam. Volunteers should be identified with their badges. Keep list of volunteers supplied to each committees.

Convener : Mohammed Sadique. K. I, (SSS) 9496121259 /  
Kamaludheen. K, (SSS) 9446562494  
Joint convener :HabeebaBeegum, K. I, (SSS) 9497546688

### Members:

1. Sajeed Khan. M. P, (SSS) 9446967615
2. SajeenaBeegum. T. N, (SSS) 9496577082
3. RahanaziyaBeegum. M. P, (SSS) 9496345903
4. ShaheedaBeegum. C. N, (JBS)
5. Habusabi. A. K, (JBS) 0489525671

## **16. Recording and E-Management Committee**

It is the duty of this committee to prepare badges for all Participants which include their item going to participate. The Recording and E-Management Committee has the responsibility to prepare the score sheet, Consolidated sheets for recording and score boards required for each item and has also make record of everything related with the competitions in the respective format.

This committee prepares a blog presenting all details regarding Shasthrolsavam in an interesting manner.

Make arrangements to prepare video graphs and photographs of all required functions of Shasthrolsavam

Convener :Azher. A. K, (JBS) 9446363368  
Joint Convener :Hamzakoya. K. P, (SSS) 9447726120

### Members:

1. BeegumAbida. C. N, (SBS) 9447982480
2. Beebi. K, (SSS) 9496121102
3. Kunhibi. C. N, (SBS) 9497547470
4. AnwerHussain. P, (JBS) 9446289501
5. Fousiya. K. C, (SSS) 9447990965
6. ThasiyaBeegum. U. P, (JBS) 9495877431
7. Samiya. A. K, (JBS)

## **17. Publicity &Announcement Committee**

The committee is responsible for giving wide publicity through all available media about the festival prior to and during the Shasthrolsavam. They have to prepare

Flex boards, Banners, Posters etc. and fix it at all important corners of Kalpeni. Make arrangements to fix these items at all other islands.

Make required announcements at reception pendal, Stage and stalls. Conduct road announcement regarding the opening and closing ceremonies in order to acquire maximum local participation for this function

Convener : Sayed Mohammed Kasim. S, (SSS) 9447983451  
Joint Convener : Najeema Mumthaz. P, (SSS) 9495768851

Members:

1. Koya. T. P, (SBS) 9495811540
2. Kamaludheen. K, (SSS) 9446562494
3. Shahida Shaik. C.N, (SBS) 9497019452
4. Cheriyaabi. K. I (GNS) 9446289377
5. Beegum Sajna. C. G, (SSS) 9496092555
6. Sajeed Khan. M. P (SSS) 9446967615

**18. Time Management Committee**

Proper time management with respect to the entire items in the Kalolsavam shall be looked in to by the committee. It has to ensure that each item is conducted as per the time schedule in the programme and the participants adhere to the duration of the items as given in the manual. In case of any participants exceeds the time limit allotted for the item, it should be noted down immediately and the same should be brought into the notice of the concerned officials then and there in the manner as provided in the guide lines.

Convener : Abdullakoya. A. T, (SBS) 9447990967  
Joint Convener : Faisa Beebi. M, (SSS) 9496439096

Members:

1. Kunhibi. P. I, (SSS) 9446553220
2. Rahmath. M. K, (GNS) 9447433029
3. Thesni. K. K, (GNS) 9446660461
4. Meherunnisa. P. I, (SSS) 9497282197
5. Hafsaabi. C. P, (JBS) 9446519358
6. Namshida Beegum. P, (SSS) 9496348637
7. Shahida Shaik. C. N, (SBS) 9497019452

**19. Appeal Committee**

There will be an Appeal Committee to hear complaints against the judgments of the U.T. Level School Shasthrolsavam competitions and to take appropriate decisions thereon. The Director of Education will constitute the Appeal committee with sufficient members who have proved their mettle in the literary and artistic fields.

The appeal committee will examine the complaints scrupulously and take judicious decisions and inform them to the persons concerned in writing. The decisions of the Appeal Committee shall be final.

The Minutes of the Appeal committee will be recorded in a register which will be kept in the Directorate of Education soon after the competitions.

Chairman  
Organizing Committee  
Shasthrolsavam & WE Mela - 14-15